Adding public printers on Windows 7 or 8

1. Verify that the laptop is connected to the StoutSecure network
2. Click on the ‘Start’ button and type `\libprint` in the search box

![Win7 Start and Search](image1.jpg)  ![Win8 Start](image2.jpg)  ![Win8 Search](image3.jpg)

3. You may be prompted for username and password. Enter `username@uwstout.edu` (not `username@MY.uwstout.edu`) and check the box to remember password
4. This will open a connection to the libprint server where you can select printers

![Desktop View](image4.jpg)

5. Double-click the printer that you wish to add, then **WAIT!** It may take more than a minute before you get any indication that the driver is installing

![Driver Installation](image5.jpg)

6. When the driver is installed, the printer queue will open

![Printer Queue](image6.jpg)